



Southeast Side
COMMUNITY
Business District
Special Service Area 5

3039 East 91st Street, Unit 130 • Chicago, IL 60617 312-439-0915 • Fax 773-734-2850

South Chicago Parents & Friends, Inc.
Service Provider for
Special Service Area 5
Request for Proposal: Security Contractor

Release Date: November 1, 2023

SUBMITTING A COMPLETE AND TIMELY PROPOSAL IN RESPONSE TO THIS RFP IS THE SOLE RESPONSIBILITY OF EACH RESPONDENT. SOUTH CHICAGO PARENTS & FRIENDS, INC. IS NOT ACCOUNTABLE FOR DELAYS CAUSED BY ANY MAIL, PACKAGE OR COURIER SERVICE, INCLUDING U.S. MAIL, OR CAUSED BY ANY OTHER OCCURRENCE. SCP&F IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE BASED ON AGE, GENDER, RACE, SEXUAL ORIENTATION OR DISABILITY.

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INTRODUCTION

Overview

This Request for Proposal (“RFP”) is being issued by South Chicago Parents & Friends, Inc. (“SCP&F”) in its capacity as the managing Local Service Provider (“LSP”) of the Special Service Area 5 (the “SSA”) for the City of Chicago. The purpose of this notice is to solicit qualifications from Security Contractors.

Contractors with demonstrated experience in providing security for large service areas and with an interest in making their services available to SCP&F are invited to respond to this RFP. “Respondent” refers to the company or individual(s) that submits a proposal in response to this RFP. It is understood that the selected Respondent acting as an individual, partnership, corporation or other legal entity, is state-licensed, certified and capable of providing the specified services. The Respondent shall be financially solvent and each of its members, if a joint venture, its employees, agents or sub-contractors of any tier shall be competent to perform the services required under this RFP document.

Nothing in this RFP shall be construed to create any legal obligation on the part of the SCP&F or any Respondent. SCP&F reserves the right, in its sole discretion, to amend, suspend, terminate, or reissue this RFP in whole or in part, at any stage. In no event shall SCP&F be liable to Respondents for any cost or damages incurred in connection with the RFP process, including but not limited to, any and all costs of preparing a response to this RFP or any other costs incurred in reliance on this RFP. No respondent shall be entitled to repayment from SCP&F for any costs, expenses or fees related to this RFP. All supporting documentation submitted in response to this RFP will become the property of SCP&F. Respondents may also withdraw their interest in the RFP, in writing, at any point in time as more information becomes available.

Term of Contract

Any contract awarded pursuant to this RFP solicitation shall be for a contract period of 1 years.

Special Regulations

The successful Respondent implementing the scope of services must comply with the South Chicago Parents and Friends, Inc. Contract Agreement for 2023 with the City of Chicago (www.cityofchicago.org). Respondents are strongly encouraged to read these regulations prior to submitting their response to this RFP.

PROFESSIONAL SERVICE REQUIREMENTS

Scope of Services

South Chicago Parents & Friends, Inc. seeks sealed proposals from qualified Respondents to provide security services for the specified service area. **See Appendix B – Special Service Area Boundaries and Map.**

Respondent shall provide armed, uniformed security services implementing SSA 5 security objectives. Security services shall be conducted Sunday through Saturday, from 10:00 a.m. to 8:00 p.m. The Respondent shall respond as necessary to accommodate additional hours as may be requested by the SCP&F and adjust service hours should conditions require it. All work performed shall be completed on the days indicated on the approved work schedule and may be changed with the approval of the SSA Program Manager. The successful Respondent shall provide staffing to perform security services in the event of unforeseen changes, special events or emergencies. A 24-hour emergency phone number and name of contact person shall be provided to SCP&F.

The Respondent shall be solely responsible for the appropriate and necessary management, and supervision of all its employees, including but not limited to providing adequate uniforms and equipment needed to continuously meet and perform contract requirements. All equipment utilized by the Respondent in the execution of the agreement shall be maintained by the Respondent. In addition, the Respondent shall administer all cost accounting and billing relative to this contract.

The successful Respondent shall provide the following:

General Requirements

- Provide security for businesses and its customers, buildings, and vehicles that are located within the service area. This includes, but is not limited to,
 - Roving patrols of interior and exterior building areas
 - Monitoring and responding to base building intrusion detection systems
 - Responding as necessary to support life-saving duties as identified in post orders
 - Making rounds of assigned areas and key locations
 - Assuring locks of gates and doors
 - Respond to requests for service, alarms, suspicious activities, fires, injuries, security incidences, or any emergency situations
- Create records in real time of each incident and/or unsafe condition, including photographs as necessary. These records should be transmitted electronically to persons designated by SSA.
- Provide a monthly summary of Incident and Unsafe Condition records and participate in monthly SSA Security Committee meeting to identify corrective actions to improve safety and security within commercial district.
- Follow guidelines and requirements set forth in the Post Orders (see below).
- Communicate with a broad diversity of persons, including the communication of information to patrons in a courteous and professional manner.
- Perform any other duties or functions not specifically outlined or set forth above but which are reasonably identified as falling within the scope and realm of a security contractor's duties and responsibilities.

Tracking System

- The chosen security firm is required to provide a method of tracking the progress of each patrol. This can include GPS tracking in each vehicle or Radio Frequency Identification System (RFID)

Communications and Records

- Officers shall be in communication with Respondent headquarters and shall have mobile communication capability to contact police.
- Respondent shall provide accurate, legible reports of daily activity (DARs) and submit to the SSA monthly.

- The DARs should include, but not be limited to, all unsafe equipment or conditions and any accidents or injuries occurring within the service area.
- In the event of an emergency, incidents shall be reported to the designated SSA representative immediately.

Post Orders

The successful Respondent shall provide “post orders” to guide the performance of its security personnel while servicing the SSA. The Respondent shall submit a complete, final copy of the post orders for the SSA Commission’s review and approval by no more than 15 days from the finalization of this contract. These post orders shall be prepared in consultation with the SSA and shall be subject to regular update and inspection. The Respondent shall provide interested parties, upon request and adequate notice, access to the existing post orders. The existing post orders will be made available for review at the SSA’s office.

Post orders shall be type-written and contain complete duty instructions for staffing, including provisions for handling critical incidents (emergency procedures). All contract security personnel shall have access to these post orders at all times while on duty. All contract security personnel are responsible for knowing the locations of these written post orders and shall be familiar with their contents. The SSA shall have a comprehensive set of all post orders in their possession.

Post orders define the basic work to be performed by contract security personnel. Post orders shall include, but are not limited to:

- Service area information (e.g. business operations, bus schedules and LSP information)
- Vehicular traffic control
- Access control procedures
- Emergency and critical incident response procedures
- Security and communication control systems
- Response to injury and illness
- Safeguarding property located within service area
- Interaction with businesses and vendors, and the broader service area community

Special Service Area 5 Boundaries and Communities

Communities

- South Chicago

Boundaries

- See Appendix B Special Service Area #5 Boundaries and map.

Reporting Requirements

The Respondent is to report to the SSA Commissioners and SCP&F and will cooperate and confer as necessary to ensure work completed is satisfactory. All reports, estimates, memoranda and documents submitted by the successful Respondent must be dated and bear the successful Respondent’s name. All reports made in connection with these services are subject to review and final approval by the SSA Commissioners and SCP&F. SSA Commissioners and SCP&F may review and inspect the Respondent’s activities during the term of this contract. When applicable, the successful Respondent shall submit written reports to the Commissioners and SCP&F. After reasonable notice to the successful Respondent, the Commissioners and SCP&F may review any of the successful Respondent’s internal records, reports, or insurance policies.

Additional Requirements

This project will comply with all codes, standards, regulations, and workers' safety rules that are administered by federal, state and city agencies (HUD, EPA, OSHA, DNR, DCH, and DOT) and any other local regulations and standards (i.e. local ordinance and building codes) that may apply.

This contract is binding with South Chicago Parents & Friends, Inc. and the successful Respondent, their successors and assigns. Neither SCP&F nor the successful Respondent will assign or transfer its interest in this contract without written consent of the other. Changes mutually agreed upon by SCP&F and the successful Respondent will be incorporated into this contract by written amendments signed by both parties.

Termination shall be without cause. Either party may terminate the contract by giving forty-five (45) day written notice to the other party.

The successful Respondent is responsible for all applicable state and federal social security benefits and unemployment taxes and agrees to indemnify and protect SCP&F against such liability.

SUBMITTAL REQUIREMENTS

RFP responses must be submitted both via hard copy and scanned e-mail copy sent to cguerra@scpf-inc.org. Hard copy should be delivered to the address listed on page nine (9) of this RFP. Each respondent shall submit one (1) original and one (1) copy of the following documents in an 8.5 by 11-inch format. Responses not submitted both via hard copy and e-mail will not be considered.

South Chicago Parents & Friends, Inc. reserves the right to seek additional information to clarify responses to this RFP.

Each response must include the following:

Letter of Interest

Please submit a Cover Letter of Interest signed by a duly authorized officer or representative of the Respondent, not to exceed two pages in length. The Letter of Interest must also include the following information:

1. The principal place of business and the contact person, title, telephone/fax numbers and email address.
2. A brief summary of the qualifications of the Respondent and team.
3. Description of the organization (i.e. Corporation, Limited Liability Company, or Joint Venture).
4. The names and business addresses of all Principals of the Respondent. For purposes of this RFP "Principals" shall mean persons possessing an ownership interest in the Respondent.
5. If the Respondent is a partially-owned or fully-owned subsidiary of another organization, identify the parent organization and describe the nature and extent of the parent organization's approval rights, if any, over the activities of the Respondent.
6. The Certification Form attached at the end of this RFP and incorporated herein by reference must be signed by Respondent and attached to the Letter of Interest.

Threshold Requirements

These documents must be submitted and acceptable before South Chicago Parents & Friends, Inc. will review the Experience and Capacity proposal:

1. Certificate of Good Standing (Corporation) or Certificate of Existence (Limited Liability Company) issued by the Illinois Secretary of State (If Respondent is a joint venture, a Certificate of Good Standing or Certificate of Existence, as applicable, must be submitted for each entity comprising the joint venture.)
2. Evidence of Insurance: Commercial General Liability (Primary and Umbrella) with limits not less than \$1,000,000 per occurrence for bodily injury, personal injury, and property damage; Workers Compensation and Employers Liability with limits not less than \$500,000 each accident, illness and/or disease; and, Automobile Liability (Primary and Umbrella) with limits not less than \$1,000,000 per occurrence for bodily injury and property damage. Professional Liability covering acts, errors, or omissions must be maintained with limits not less than \$1,000,000. The Special Service Area Commission, City of Chicago, and South Chicago Parents & Friends, Inc. are to be named as additional insured on a primary, non-contributory basis for any liability arising directly or indirectly for work/services. See Exhibit 4 for further requirements.
3. Three (3) references of related projects, including date of project, contact person and phone number, and a brief description of the scope of services.
4. Conflict of Interest Statement & Supporting Documentation: Respondent shall disclose any professional or personal financial interests that may be a conflict of interest in representing the SSA and SCP&F.

Main Proposal

Please provide the following information:

1. Years of experience and detailed qualifications in performing the range of security services on various areas.
2. Include a staffing plan indicating the number of employees, job titles, responsibilities for the contract work, tasks, full/part time employment status, and the number of hours per week they would be assigned to perform the work.
3. Narrative examples of three (3) projects that are similar in nature to projects described in this RFP.
4. Pricing proposal should include the hourly and/or unit rates for different categories of work. List the new cost to the SCP&F. New cost to SCP&F should include all labor and materials needed to complete the scope of services. The Respondent should sign a fixed price contract to include all work and services as identified in the scope of services.
5. State MBE/WBE/DBE and BEPD certifications, if any. If so, please provide a copy of a current MBE/WBE/DBE and BEPD certification letter(s).

SELECTION PROCESS

SCP&F staff and SSA Commissioners, will review qualifications in accordance with the Professional Service Requirements set forth herein and the SSA objectives and policies. Proposals that are submitted timely and comply with the requirements of this RFP will be evaluated in accordance with the terms of this RFP.

QUESTIONS

Questions regarding this RFP should be submitted via email to cguerra@scpf-inc.org with “RFP for Security Contractor Questions” in the subject line or via telephone with the SSA 5 Program Manager, Crystal Vance-Guerra – (773) 251-4581.

SUBMITTAL DUE DATE

Responses to this RFP are due by 12:00 p.m. on November 22, 2023. Responses to this RFP can be e-mailed to: Crystal Vance-Guerra, cguerra@scpf-inc.org

Each Respondent is responsible for labeling the exterior of the sealed envelope containing the proposal response with the proposal name, proposal due date and time, and Contractors name.

Hard copies must be delivered to:

ATTN: Crystal Vance-Guerra SSA 5 Program Manager
South Chicago Parents & Friends, Inc.
3039 East 91st Street, Unit 130
Chicago, IL 60617

CERTIFICATION FORM

THIS PAGE MUST BE COMPLETED AND INCLUDED WITH THE SUBMITTAL CERTIFICATION

The undersigned hereby certifies, on behalf of the Respondent named in this Certification that the information provided in this RFP submittal to South Chicago Parents & Friends, Inc. is accurate and complete, and I am duly authorized for its submittal. I hereby certify that the Respondent has reviewed this RFP in its entirety and accepts its terms and conditions.

(Name of Respondent)

(Signature of Authorized Representative)

(Typed Name of Authorized Representative)

(Title)

(Date)

RFP SUBMITTAL REQUIREMENTS CHECKLIST

Please provide Checklist with response to RFP

- Cover Letter of Interest
- Certification
- Certificate of Good Standing (Corporation) or Certificate of Existence (Limited Liability Company) issued by the Illinois Secretary of State (If Respondent is a joint venture, a Certificate of Good Standing or Certificate of Existence, as applicable, must be submitted for each entity comprising the joint venture.)
- Evidence of Insurance
- State License and/or Certification
- Proof of Valid City of Chicago Business License
- References
- Conflict of Interest Statement & Supporting Documentation
- Subcontractor Affidavit
- Description of Company
- Capacity of Company
- Pricing Proposal
- MBE/WBE/DBE and BEPD certifications, if applicable
- RFP Submittal Requirements Checklist

APPENDIX A: CONFLICT OF INTEREST STATEMENT

[Respondent] Conflict of Interest Statement

The owner(s), corporate member(s) or employee(s) of [Respondent], shall derive any personal profit or gain, directly or indirectly, by reason of his or her participation with South Chicago Parents & Friends, Inc. Each individual shall disclose to South Chicago parents & Friends, Inc. any personal interest or direct relationship which he or she may have and shall refrain from participation in any decision making in related manners.

Any owner, corporate member or employee of [Respondent] who is an officer, board member, committee member or staff member of a related organization shall identify his or her affiliation with such agency or agencies; further, in connection with any policy committee or board action specifically associated with the SCP&F, he/she shall not participate in the decision affecting that entity and the decision must be made and/or ratified by the full board.

At this time, I am a Board member, a committee member, or an employee of the following organizations/companies:

This is to certify that I, except as described below, am not now nor at any time during the past year have been:

1) A participant, directly or indirectly, in any arrangement, agreement, investment, or other activity with any vendor, supplier, or other party doing business with the SCP&F which has resulted or could result in personal benefit to me.

2) A recipient, directly or indirectly, of any salary payments or loans or gifts of any kind or any free service, discounts or other fees from or on behalf of any person or organization engaged in any transaction with the SCP&F.

Any exceptions to 1 or 2 above are stated below with a full description of the transactions and of the interest, whether direct or indirect, which I have (or have had during the past year) in the persons or organizations having transactions with the SCP&F.

Date: _____

Signature: _____

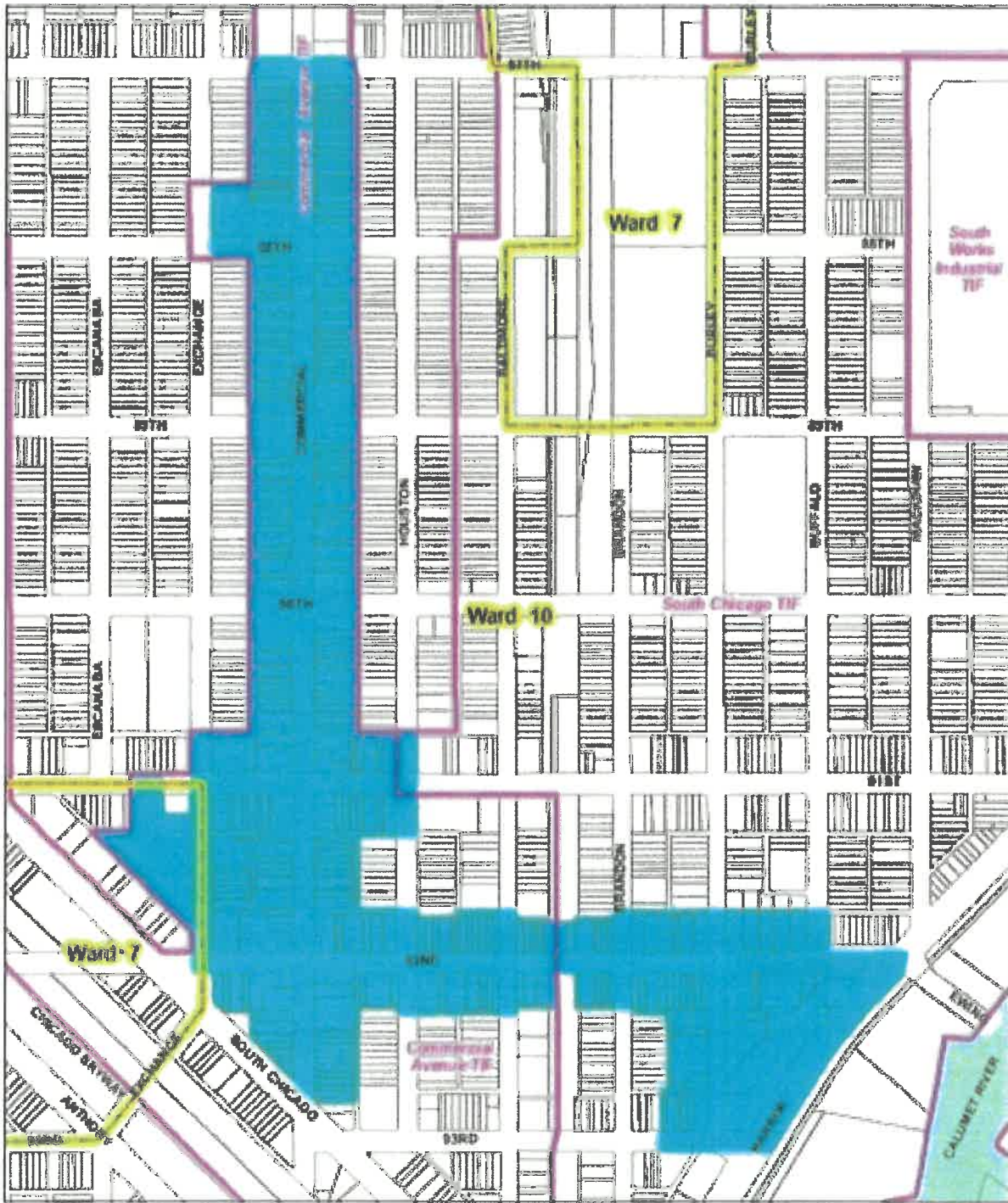
Printed name: _____

Respondent:

Address:

Telephone:

APPENDIX B: SPECIAL SERVICE AREA #5 BOUNDARIES AND MAP



- Legend**
- SSA
 - Commercial Avenue
 - TIF
 - Ward

**Commercial Avenue
SSA #5**



**CITY OF CHICAGO
DEPARTMENT OF PLANNING AND DEVELOPMENT
SPECIAL SERVICE AREA
SUBCONTRACTOR AFFIDAVIT**

Section 35 ILCS 200/27-100(b) of the Illinois Special Service Area Tax Code:

“No business owned by an employee or elected official of the municipality [City of Chicago] may, for valuable consideration, provide goods or services as a subcontractor of a service provider agency pursuant to a services contract for any special service area located within that municipality.”

Date: _____ Special Service Area # _____

SSA Subcontractor Information:

Business Name: _____

Business Address: _____

City, State, ZIP: _____

Service or Goods being provided: _____

Owner's name: _____

Contact's name: _____

Contact's title: _____

Telephone: _____

Email address: _____

By signing below, I confirm that this business is not owned by an employee of elected official of the City of Chicago.

Signature: _____ Printed Name: _____

Title: _____ Date: _____

Failure to comply with this statute will result in, but may not be limited to immediate revocation of this subcontract agreement. This affidavit must accompany the SSA subcontractor agreement and be maintained in the files of the SSA Service Provider.

EXHIBIT 4

Security Firm Insurance Requirements

**Department of Planning & Development
Special Service Areas**

A. Insurance Required

Security Firm must provide and maintain at Security Firm's own expense, until Contract completion and during the time period following expiration if Security Firm is required to return and perform any work, services, or operations, the insurance coverages and requirements specified below, insuring all work, services, or operations related to the Contract.

1) Workers Compensation and Employers Liability (Primary and Umbrella)

Workers Compensation Insurance, as prescribed by applicable law covering all employees who are to provide a service under this Contract and Employers Liability coverage with limits of not less than \$1,000,000 each accident; \$1,000,000 disease-policy limit; and \$1,000,000 disease-each employee, or the full per occurrence limits of the policy, whichever is greater.

Security Firm may use a combination of primary and excess/umbrella policy/policies to satisfy the limits of liability required herein. The excess/umbrella policy/policies must provide the same coverages/follow form as the underlying policy/policies.

2) Commercial General Liability (Primary and Umbrella)

Commercial General Liability Insurance or equivalent must be maintained with limits of not less than \$1,000,000 per occurrence for bodily injury, personal injury, and property damage liability. Coverages must include the following: All premises and operations, products/completed operations, separation of insureds, extended bodily injury, assault and battery when using physical force to protect persons or property, false or wrongful arrest, detention or imprisonment, medical payments, defense, and contractual liability (not to include Endorsement CG 21 39 or equivalent).

The City of Chicago and Contractor must be provided additional insured status with respect to liability arising out of Security Firm's work, services or operations and completed operations performed on behalf of the City and Contractor. The Contractor and the City's additional insured status must apply to liability and defense of suits arising out of Security Firm's acts or omissions, whether such liability is attributable to the Security Firm or to the City and Contractor on an additional insured endorsement form acceptable to the City and Contractor. The full policy limits and scope of protection also will apply to the City

and Contractor as an additional insured, even if they exceed the City's and Contractor's minimum limits required herein. Security Firm's liability insurance must be primary without right of contribution by any other insurance or self-insurance maintained by or available to the City and Contractor.

Security Firm may use a combination of primary and excess/umbrella policy/policies to satisfy the limits of liability required herein. The excess/umbrella policy/policies must provide the same coverages/follow form as the underlying policy/policies.

3) Automobile Liability (Primary and Umbrella)

When any motor vehicles (owned, non-owned and hired) are used in connection with Services to be performed, the Security Firm must maintain Automobile Liability Insurance with limits of not less than \$1,000,000 per occurrence limit, for bodily injury and property damage. The City and Contractor are to be added as additional insureds on a primary, non-contributory basis.

Security Firm may use a combination of primary and excess/umbrella policy/policies to satisfy the limits of liability required herein. The excess/umbrella policy/policies must provide the same coverages/follow form as the underlying policy/policies.

4) Excess/Umbrella

Excess/Umbrella Liability Insurance must be maintained with limits of not less than \$1,000,000 per occurrence, or the full per occurrence limits of the policy, whichever is greater. The policy/policies must provide the same coverages/follow form as the underlying Commercial General Liability, Automobile Liability, Employers Liability and Completed Operations coverage required herein and expressly provide that the excess or umbrella policy/policies will drop down over reduced and/or exhausted aggregate limit, if any, of the underlying insurance. The Excess/Umbrella policy/policies must be primary without right of contribution by any other insurance or self-insurance maintained by or available to the City and Contractor.

Security Firm may use a combination of primary and excess/umbrella policies to satisfy the limits of liability required in sections A.1, A.2, A.3 and A.4 herein.

5) Professional Liability

When any Security Officers or other security professionals perform work, services, or operations in connection with the Contract, Professional Liability Insurance covering acts, errors, or omissions must be maintained with limits of not less than \$2,000,000. Coverage must include contractual liability for liability of others including the SSA and the City of Chicago assumed under any written contract or agreement for breach of professional services or duty caused by or on behalf of the Security Firm. When policies are renewed or replaced, the policy retroactive date must coincide with, or precede start of work on the

Contract. A claims-made policy which is not renewed or replaced must have an extended reporting period of two (2) years.

B. Additional Requirements

Evidence of Insurance. Security Firm must furnish the Contractor and the City of Chicago Department of Planning and Development (DPD), City Hall Room 1000, 121 North LaSalle Street 60602, original certificates of insurance and additional insured endorsement, or other evidence of insurance, to be in force on the date of this Contract, and renewal certificates of Insurance and endorsement, or such similar evidence, if the coverages have an expiration or renewal date occurring during the term of this Contract. Security Firm must submit evidence of insurance prior to execution of Contract. The receipt of any certificate does not constitute agreement by the Contractor that the insurance requirements in the Contract have been fully met or that the insurance policies indicated on the certificate are in compliance with all requirements of Contract. The failure of the Contractor to obtain, nor the Contractor's receipt of, or failure to object to a non-complying insurance certificate, endorsement or other insurance evidence from Security Firm, its insurance broker(s) and/or insurer(s) will not be construed as a waiver by the Contractor of any of the required insurance provisions. Security Firm must advise all insurers of the Contract provisions regarding insurance. The Contractor in no way warrants that the insurance required herein is sufficient to protect Security Firm for liabilities which may arise from or relate to the Contract. The Contractor reserves the right to obtain complete, certified copies of any required insurance policies at any time.

Failure to Maintain Insurance. Failure of the Security Firm to comply with required coverage and terms and conditions outlined herein will not limit Security Firm's liability or responsibility nor does it relieve Security Firm of the obligation to provide insurance as specified in this Contract. Nonfulfillment of the insurance conditions may constitute a violation of the Contract, and the Contractor retains the right to suspend this Contract until proper evidence of insurance is provided, or the Contract may be terminated.

Notice of Material Change, Cancellation or Non-Renewal. Security Firm must provide for sixty (60) days prior written notice to be given to the Contractor in the event coverage is substantially changed, canceled or non-renewed and ten (10) days prior written notice for non-payment of premium.

Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions on referenced insurance coverages must be borne by Security Firm.

Waiver of Subrogation. Security Firm hereby waives its rights and agrees to require their insurers to waive their rights of subrogation against the Contractor and the City of Chicago under all required insurance herein for any loss arising from or relating to this Contract. Security Firm agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but

this provision applies regardless of whether or not the Contractor or the City of Chicago received a waiver of subrogation endorsement for Security Firm's insurer(s).

Contractor's Insurance Primary. All insurance required of Security Firm under this Contract shall be endorsed to state that Security Firm's insurance policy is primary and not contributory with any insurance carrier by the Contractor or the City of Chicago.

No Limitation as to Security Firm's Liabilities. The coverages and limits furnished by Security Firm in no way limit the Security Firm's liabilities and responsibilities specified within the Contract or by law.

No Contribution by City. Any insurance or self-insurance programs maintained by the Contractor and the City of Chicago do not contribute with insurance provided by Security Firm under this Contract.

Insurance not Limited by Indemnification. The required insurance to be carried is not limited by any limitations expressed in the indemnification language in this Contract or any limitation placed on the indemnity in this Contract given as a matter of law.

Insurance and Limits Maintained. If Security Firm maintains higher limits and/or broader coverage than the minimums shown herein, the Contractor and the City of Chicago requires and shall be entitled the higher limits and/or broader coverage maintained by Security Firm. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Contractor and the City of Chicago.

Joint Venture or Limited Liability Company. If Security Firm is a joint venture or limited liability company, the insurance policies must name the joint venture or limited liability company as a named insured.

Other Insurance obtained by Security Firm. If Security Firm desires additional coverages, the Security Firm will be responsible for the acquisition and cost.

Insurance required of Subcontractors. Security Firm shall name Subcontractor(s) as a named insured(s) under Security Firm's insurance or Security Firm will require each Subcontractor(s) to provide and maintain Commercial General Liability, Commercial Automobile Liability, Worker's Compensation and Employers Liability Insurance and when applicable Excess/Umbrella Liability Insurance and Professional Liability Insurance with coverage at least as broad as in outlined in Section A, Insurance Required. The limits of coverage will be determined by Security Firm. Security Firm shall determine if Subcontractor(s) must also provide any additional coverage or other coverage outlined in Section A, Insurance Required. Security Firm is responsible for ensuring that each Subcontractor has named the Contractor and the City of Chicago as additional insureds where required on an additional insured endorsement form acceptable to the Contractor and to the City of Chicago. Security Firm is also responsible for ensuring that each Subcontractor

has complied with the required coverage and terms and conditions outlined in this Section B, Additional Requirements. When requested by the Contractor or the City of Chicago, Security Firm must provide to the Contractor and the City of Chicago certificates of insurance and additional insured endorsements or other evidence of insurance. The Contractor and the City of Chicago reserves the right to obtain complete, certified copies of any required insurance policies at any time. Failure of the Subcontractor(s) to comply with required coverage and terms and conditions outlined herein will not limit Security Firm's liability or responsibility.

City's Right to Modify. Notwithstanding any provisions in the Contract to the contrary, the City, Department of Finance, Risk Management Office maintains the right to modify, delete, alter or change these requirements.

