



Southeast Side  
**COMMUNITY**  
Business District  
Special Service Area 5

## SSA 5 Regular Commission Meeting Minutes

September 28, 2023

### PRESENT

Bonnie Dinell-Diamond  
Angela Hurlock  
Laura Shallow  
Laurentino Ramirez  
Dorothy Hudson

### ABSENT

Alex Alemis

### SERVICE PROVIDER

Tom Schell, Executive Director  
Crystal Vance-Guerra, Program Manager

### GUESTS

Vanessa Bly, Community Member  
Grace Morin, 10<sup>th</sup> Ward Office  
Antonio Gonzalez, Guest  
Juan Correa, Guest  
Joseph Chico, Guest  
Marisol Miramonties, Claretian Associates  
Skyler Cohen, Claretian Associates  
Adrian Alvarez, Peoples Bank  
Jessica Smith, Business Owner, 3008 E. 92nd Street  
James R. Savio, CPA, MAS, Government Services, Sikich

At this time, a quorum was present, the meeting was called to order at 2:05 p.m. Angela Hurlock welcomed our guests and our guests, commissioners and services provider staff introduced themselves.

#### **1. Approval of the Agenda**

There being no corrections or additions to the agenda, a motion to approve the agenda was made by Bonnie Dinell-Diamond, seconded by Laurentino Ramirez. Motion carried.

## **Public Comments**

An opportunity for community member to provide comments was provided at this time.

## **Presentation of the 2022 Annual Financial Report**

Mr. Savio presented the two reports: SSA 5 Annual Financial Report and SSA 5 Auditor's Communication to the Commissioners and Management. There was one entry noted. The entry was in regards to property tax revenue should be recognized in the year for which they are levied (intended to finance). Both entries are regarding procedural guidelines from the City of Chicago. Mr. Savio gave the 2022 Annual Financial Report the highest rating. After a brief discussion a motion to accept the 2022 Annual Financial Report was made by Laura Shallow, seconded by Laurentino Ramirez. Motion carried.

## **2. Approval of the Minutes**

Minutes from the August 24, 2023 minutes were reviewed. There being no corrections nor additions to the minutes, a motion to approve the August 24 2023 meeting minutes as presented was made by Dorothy Hudson, seconded by Laurentino Ramirez. Motion carried. Bonnie Dinell-Diamond abstained from the vote.

## **3. Financial Report**

Financial Reports for the month ending August 31, 2023, were reviewed and discussed. Tom Schell reviewed the financial position statement as well as the revenues and expenses for the month of August. After further discussion regarding the Financial Reports, a motion to approve the August 31, 2023 Financial Reports was made by Laura Shallow, seconded by Bonnie Dinell-Diamond. Motion carried.

## **4. Cash Flow / Receivables**

Mr. Schell provided the commissioners with a copy of the August bank reconciliation. A brief discussion occurred regarding the outstanding checks and the monthly deposits. After further discussion and explanation, a motion to accept the August bank reconciliation was made by Bonnie Dinell-Diamond, seconded by Laura Shallow. Motion carried.

## **5. Items for Approval**

Mr. Schell presented the August and September invoices for payment approval. After further discussion regarding the invoices, a motion to approve the August and September invoices for payment was made by Laurentino Ramirez, seconded by Laura Shallow. Motion carried.

Mr. Schell requested the commissioner approval to purchase the \$50.00 Visa gift cards for the holiday “spend some to get some” promotion that will start the Friday before Thanksgiving. Mr. Schell stated there is \$10,000.00 budgeted for this holiday promotion. At this time, a discussion regarding the promotion occurred. After the discussion, a motion to purchase the \$50.00 Visa gift cards not to exceed \$10,000.00 was made by Bonnie Dinell-Diamond, seconded by Laura Shallow. Motion carried.

## **6. Program Report**

Crystal Vance-Guerra reviewed the September Monthly Report. Ms. Vance-Guerra provided an update on AGB security and upcoming events such as: Movie Night, Spooktacular South Chicago, Day of the Dead and the “spend some to get some” holiday promotion. Flyers regarding these events, as well as security contact information was included with the report.

## **7. Items for Discussion**

At this time, an announcement was made that the 10<sup>th</sup> Ward Alderman’s office will be hosting a SSA 5 stakeholders meeting on November 1, 2023 from 3:00 – 5:00 p.m. at the Jovial Club. All business and property owners and renters/lessee will be invited to attend the meeting. The meeting is being held to get feedback from the stakeholders.

## **Adjournment**

There being no additional business, a motion to adjourn the meeting at 3:44 p.m. was made by Bonnie Dinell-Diamond, seconded by Dorothy Hudson. Motion carried.

Next Scheduled Meeting – October 26, 2023 at 2:00 p.m.