



Southeast Side
COMMUNITY
Business District
Special Service Area 5

SSA 5 Regular Commission Meeting Minutes

August 24, 2023

PRESENT

Alex Alemis – via zoom
Angela Hurlock – via zoom
Laura Shallow
Laurentino Ramirez
Dorothy Hudson

ABSENT

Bonnie Dinell-Dimond

SERVICE PROVIDER

Tom Schell, Executive Director
Crystal Vance-Guerra, Program Manager

GUESTS

Grace Morin, 10th Ward Office
Vanessa Bly, Community Member
Jessica Smith, Business Owner, 3008 E. 92nd Street

At this time, a quorum was present, the meeting was called to order at 2:12 p.m.

1. Approval of the Agenda

There was one corrections to the agenda. The minutes should reflect the agenda date as August 24, 2023. A motion to approve the agenda with the correction was made by Laura Shallow, seconded by Laurentino Ramirez. Motion carried.

Public Comments

An opportunity for community member to provide comments was provided at this time.

2. Approval of the Minutes

Minutes from the May 25, 2023 were reviewed. There was one corrections to the minutes. The minutes should reflect, the date of our next scheduled meeting should be July 6, 2023. A motion to approve the May 25, 2023 meeting minutes with the correction was made by Laurentino Ramirez, seconded by Laura Shallow. Motion carried.

Minutes from the July 6, 2023 were reviewed. There was two corrections to the minutes. The minutes should reflect that Alex Alemis left the room during the discussion to approve the Façade Rebate Application for Family Dental Care and Laura Shallow was listed twice as present. A motion to approve the meeting minutes with the corrections was made by Laura Shallow, seconded by Dorothy Hudson. Motion carried.

3. Financial Report

Financial Reports for the month ending May 31, 2023, were reviewed and discussed. Tom Schell reviewed the financial position statement as well as the revenues and expenses for the month of May. After further discussion regarding the Financial Reports, a motion to approve the May 31, 2023 Financial Reports was made by Dorothy Hudson, seconded by Laura Shallow. Motion carried.

Financial Reports for the month ending June 30, 2023, were reviewed and discussed. Mr. Schell reviewed the financial position statement as well as the revenues and expenses for the month of June. After further discussion regarding the Financial Reports, a motion to approve the June 30, 2023 Financial Reports was made by Laurentino Ramirez, seconded by Alex Alemis. Motion carried.

Financial Reports for the month ending July 31, 2023, were reviewed and discussed. Mr. Schell reviewed the financial position statement as well as the revenues and expenses for the month of July. After further discussion regarding the Financial Reports, a motion to approve the July 31, 2023 Financial Reports was made by Dorothy Hudson, seconded by Laurentino Ramirez. Motion carried.

4. Cash Flow / Receivables

Mr. Schell provided the commissioners with a copy of the May bank reconciliation. A brief discussion occurred regarding the outstanding checks and the monthly deposits. After further discussion and explanation, a motion to accept the May bank reconciliation was made by Laura Shallow, seconded by Dorothy Hudson. Motion carried.

Mr. Schell provided the commissioners with a copy of the June bank reconciliation. A brief discussion occurred regarding the outstanding checks and the monthly deposits. After further discussion and explanation, a motion to accept the June bank reconciliation was made by Laurentino Ramirez, seconded by Laura Shallow. Motion carried.

Mr. Schell provided the commissioners with a copy of the July bank reconciliation. A brief discussion occurred regarding the outstanding checks and the monthly deposits. After further discussion and explanation, a motion to accept the July bank reconciliation was made by Laura Shallow, seconded by Dorothy Hudson. Motion carried.

5. Items for Approval

Mr. Schell presented the June, July and August invoices for payment approval. After further discussion regarding the invoices, a motion to approve the June, July and August invoices for payment was made by Laurentino Ramirez, seconded by Laura Shallow. Motion carried.

Mr. Schell provided the commissioners with a copy of a Special Events Funding Proposal from Mexican Patriotic Club, NFP. The club requested funding consideration in the amount of \$1500.00 to help fund the Mariachis and porta pots for the Mexican Independence Day parade. After a brief conversation, a motion to approve the request for \$1500.00 was made by Laurentino Ramirez, seconded by Laura Shallow. Motion carried.

Mr. Schell stated that the approval for the payout of a Security Rebate Application would be tabled until additional documentation can be obtained.

6. Program Report

Crystal Vance-Guerra reviewed a summary report for Sweet Home South Chicago Fest. The report contained information regarding business and vendors who supported the event, music and food and feedback from an on-line survey.

Ms. Vance-Guerra reviewed the South Chicago Arts Vision draft summary report. The report contained information regarding the history and need for art on the Commercial Avenue business district.

7. Items for Discussion

A brief discussion was held regarding a recent meeting the SSA had with staff from the Department of Planning and /Development (DPD), updates on current Façade and Security rebate applications, our current security provider and a flyer was distributed by the 10 Ward office regarding a South Chicago Business Meet and Greet meeting with Alderman Chico. At this meeting business owners in the 10th Ward will learn about the free resources for small businesses.

Adjournment

There being no additional business, a motion to adjourn the meeting at 3:41 p.m. was made by Laura Shallow, seconded by Laurentino Ramirez. Motion carried.

Next Scheduled Meeting – September 28, 2023 at 2:00 p.m.

