



Southeast Side
COMMUNITY
Business District
Special Service Area 5

SSA 5 Regular Commission Meeting Minutes

December 15, 2022

PRESENT

Dorothy Hudson
Laura Shallow
Bonnie Dinell-Diamond
Laurentino Ramirez
Alex Alemis
Angela Hurlock

ABSENT

SERVICE PROVIDER

Tom Schell
Crystal Vance-Guerra

GUESTS

Jessica Smith, Plates on Purpose

Angela Hurlock welcomed our guests. At this time, a quorum was present, the meeting was called to order at 11:05 a.m.

1. Approval of the Agenda

There being no corrections or additions to the agenda, a motion to approve the agenda was made by Laura Shallow, seconded by Bonnie Dinell-Diamond Motion carried.

Public Comments

Laura Shallow stated what a wonderful job me and Angela did at the CDOT ground breaking ceremony for Commercial Avenue. Ms. Shallow also thanked us for inviting the commissioners to the ground breaking. Bonnie Dinell-Dimond commented on how nice the new sculpture by the 94th street viaduct looks. A brief discussion occurred regarding the CDOT streetscape plan.

Tom Schell informed the commissioners that our SSA security reported a shooting on 87th and Commercial Avenue outside the liquor store. Our security did respond to the call. Mr. Schell stated that at this time CPD is handling this situation. A brief discussion occurred regarding crime in the surrounding area.

2. Approval of the Minutes

Minutes from the October 27, 2022 were reviewed. There being no corrections nor additions to the minutes, a motion to approve the October 27, 2022 meeting minutes as presented was made by Laura Shallow, seconded by Bonnie Dinell-Dimond. Motion carried.

3. Financial Report

Financial Reports for the month ending October 31, 2022, were reviewed and discussed. Tom Schell reviewed the financial position statement as well as the revenues and expenses for the month of October. Bonnie Dinell-Dimond asked a question regarding the asset amounts on the Statement of Net Position. After reviewing the amounts, Mr. Schell determined that there may be an error in the excel formulas. Mr. Schell stated he would look at the spreadsheet. Alex Alemis asked if the commission would have expenses in category 4.0 Economic Business Development in next year's budget. Mr. Schell stated that there is a possibility we would have some expenses generated from the business surveys which are being conducted in the month of December. Jessica Smith asked if she could get a copy of the survey results. After further discussion regarding the Financial Reports, a motion to approve the October 31, 2022 Financial Reports was made by Laura Shallow, seconded by Laurentino Ramirez.. Motion carried.

4. Cash Flow / Receivables

Tom Schell provided the commissioners with a copy of the October 2022 bank reconciliation. After a discussion and explanation, a motion to accept the October bank reconciliation was made by Bonnie Dinell-Dimond, seconded by Alex Alemis. Motion carried.

Tom Schell provided the commissioners with a copy of the November, 2022 bank reconciliation. After a discussion and explanation, a motion to accept the November bank reconciliation was made by Dorothy Hudson, seconded by Laura Shallow. Motion carried.

5. Items for Approval

Tom Schell presented the October invoices for payment approval. At this time a robust conversation occurred regarding our SSA security. During the discussion we talked about security hours, answering calls and visiting business. Mr. Schell stated that he and Crystal will be meeting with our security firm in January. It was decided that when we conduct our business surveyors we will ask questions regarding security services. The commissioners requested we invite Kevin from AGB security to our next meeting to discuss the commissioners concerns. After further discussion regarding the invoices, a motion to approve the October invoices was made Laurentino Ramirez, seconded by Laura Shallow. Five Commissioners voted yes, Bonnie Dinell-Diamond abstained from voting Motion carried.

Tom Schell presented the November invoices for payment approval. After a brief discussion regarding the invoices, a motion to approve the November invoices was made Laura Shallow, seconded by Laurentino Ramirez. Motion carried.

6. Program Report

Tom Schell reported that Santa Claus was present at three location and one of them was at the Christmas tree by South Chicago Avenue. Mr. Schell provided an update regarding spend some get some promotion. Lastly, Mr. Schell provided an update on the SSA Christmas poster contest.

Adjournment

There being no additional business, a motion to adjourn the meeting at 12:02 a.m. was made by Bonnie Dinell-Diamond, seconded by Laura Shallow. Motion carried.

Next Scheduled Meeting – January 26, 2022 at 2:00 p.m.

