



Southeast Side  
**COMMUNITY**  
Business District  
Special Service Area 5

## **SSA 5 Regular Commission Meeting Minutes**

**October 27, 2022**

### **PRESENT**

Dorothy Hudson  
Laura Shallow  
Laurentino Ramirez  
Angela Hurlock  
Bonnie Dinell-Diamond

### **ABSENT**

Alex Alemis

### **SERVICE PROVIDER**

Tom Schell  
Crystal Vance Guerra

### **GUESTS**

Alysa Padilla, 10<sup>th</sup> Ward Alderwoman's Office

Tom Schell welcomed our guests. At this time, a quorum was present, the meeting was called to order at 2:10 p.m.

#### **1. Approval of the Agenda**

There being no other corrections and no additions to the agenda, a motion to approve the agenda was made by Laura Shallow, seconded by Laurentino Ramirez Motion carried.

## **Public Comments**

Alysa Padilla from the 10<sup>th</sup> Ward Alderwoman's office provided the commissioners with an update on the special events being planned through the Alderwoman's office.

## **2. Approval of the Minutes**

Minutes from the September 22, 2022 were reviewed. There being no corrections nor additions to the minutes, a motion to approve the September 22, 2022 meeting minutes as presented was made by Dorothy Hudson, seconded by Laurentino Ramirez. Motion carried.

## **3. Financial Report**

Financial Reports for the month ending September 30, 2022, were reviewed and discussed. Tom Schell reviewed the financial position statement as well as the revenues and expenses for the month of September. After further discussion regarding the Financial Reports, a motion to approve the September 30, 2022 Financial Reports was made by Laura Shallow, seconded by Dorothy Hudson. Motion carried.

## **4. Cash Flow / Receivables**

Tom Schell provided the commissioners with a copy of the September, 2022 bank reconciliation. After a discussion and explanation, a motion to accept the September bank reconciliation was made by Laurentino Ramirez, seconded by Laura Shallow. Motion carried.

## **5. Items for Approval**

Tom Schell presented the September and October invoices for payment approval. After a brief discussion regarding the invoices, a motion to approve the September and October invoices was made Laura Shallow, seconded by Dorothy Hudson. Motion carried.

## **6. Program Report**

Ms. Vance Guerra provided an update on the Thrift and Thrive events. These events have been successful for our community entrepreneurs. Ms. Vance Guerra also provided an update on two special events happening at the end of the month.

Ms. Vance Guerra reported on a mural project that may occur on the 8900<sup>th</sup> Block of Commercial. A brief discussion occurred regarding what artist would be utilized and a theme for the murals.

Ms. Vance Guerra reported that SSA 5 has recently held a number of meetings in the months of September and October with the business on the commercial district. These meetings included presentations regarding SSA 5 rebate programs and the RFP project on the 8900 block. Ms. Vance Guerra stated these meetings will continue monthly through December.

Ms. Vance Guerra reported on the upcoming holiday programs that the SSA 5 will be sponsoring. Ms. Vance Guerra stated that the holiday “give some to get some” program will start the Friday after Thanksgiving. At this time, a discussion regarding a holiday poster design program and a South Chicago swag bag promotion was discussed. Laura Shallow inquired about our Santa promotion. Ms. Vance Guerra stated that Santa will be back on Commercial Avenue.

## **7. Items for Discussion**

Laura Shallow briefly discussed a grant opportunity for small business through Cook County. These grants would be in the amount of \$10,000.00. The deadline for grant submittal is in one week.

Mr. Schell reported that SSA 5 received a request for a letter of support for a new business that would like to open on the 8900 block of Commercial Avenue. Mr. Schell reported that Blades to Fade which is currently located at 2224 East 79<sup>th</sup> Street is requesting the support letter due to a zoning issue. Mr. Schell stated he was not sure if this would be their second location or if they were moving their operations to this location. After a brief conversation, the commissioners agreed to have the service provider write a letter of support.

## **Adjournment**

There being no additional business, a motion to adjourn the meeting at 3:22 p.m. was made by Laura Shallow, seconded by Bonnie Dinell-Diamond. Motion carried.

Next Scheduled Meeting – November 17, 2022 at 2:00 p.m.