



Southeast Side
COMMUNITY
Business District
Special Service Area 5

SSA 5 Regular Commission Meeting Minutes

April 28, 2022

PRESENT

Angela Hurlock
Laura Shallow
Bonnie Dinell-Diamond
Laurentino Ramirez

ABSENT

Dorothy Hudson
Alex J. Alemis

SERVICE PROVIDER

Tom Schell

GUESTS

Captain Kevin Salmon, AGB Investigative
Daniel Hernandez, Property Owner
Molly Zupan, 10th Ward Alderwoman's Office
Cheryl K. Hipp, S.C.P.F., Inc.
Jessica Smith, Plates on Purpose
Curtrice Bush, House of Mercy and Grace
James R. Savio, CPA, MAS, Government Services, Sikich

Angela Hurlock welcomed our guests. At this time, a quorum was not present, Mrs. Hurlock suggested that Mr. Savio present the 2021 Annual Financial Report

Presentation of the 2021 Annual Financial Report

Mr. Savio presented the two reports: SSA 5 Annual Financial Report and SSA 5 Auditor's Communication to the Commissioners and Management. There was one entry noted. The entry was in regards to property tax revenue should be recognized in the year for which they are levied (intended to finance). Both entries are regarding procedural guidelines from the City of Chicago. Mr. Savio gave the 2021 Annual Financial Report the highest rating.

At this time Ms. Shallow joined the virtual meeting and a quorum was present, the meeting was called to order at 2:48 p.m.

1. Approval of the Agenda

There being no corrections and no additions to the agenda, a motion to approve the agenda was made by Laurentino Ramirez, seconded by Laura Shallow. Motion carried.

Public Comments

Captain Kevin Salmon gave security update. Captain Salmon identified a couple of the hot spots on Commercial avenue. A brief discussion around safety and security occurred.

Presentation of the 2021 Annual Financial Report

At this time the 2021 Annual Financial Report was reintroduced. Ms. Dinell-Dimond complimented the auditing firm on today's presentation. After a brief discussion a motion to accept the 2021 Annual Financial Report was made by Bonnie Dinell-Dimond, seconded by Laurentino Ramirez. Motion carried.

2. Approval of the Minutes

There being no corrections nor additions to the minutes, a motion to approve the February 24, 2022, meeting minutes as presented was made by Laurentino Ramirez, seconded by Bonnie Dinell-Dimond. Motion carried.

3. Financial Report

Financial Reports for the month ending March 31, 2022, were reviewed and discussed. Tom Schell reviewed the financial position statement as well as the revenues and expenses for the month of March. After further discussion regarding the Financial Reports, a motion to approve the March 31, 2022 Financial Reports was made by Laura Shallow, seconded by Bonnie Dinell-Dimond. Motion carried.

4. Cash Flow / Receivables

Tom Schell provided the commissioners with a copy of the March, 2022 bank reconciliation. After a discussion and explanation, a motion to accept the March bank reconciliation was made by Laura Shallow, seconded by Laurentino Ramirez. Motion carried.

5. Items for Approval

Tom Schell presented the March and April invoices for payment approval. After a brief discussion regarding the invoices, a motion to approve the March and April invoices was made Bonnie Dinell-Diamond, seconded by Laurentino Ramirez. Motion carried.

6. Program Report

Tom Schell provided an update on the commission's requests for clarification regarding eligibility requirements for our façade and security rebates. Mr. Schell stated that staff from DPD did respond to our requested and confirmed that residential owners and not for profit organizations are eligible for façade and security rebates. Mr. Schell stated that he reached out to the residential application and relayed this information.

Tom Schell stated that the organization continues to review resumes for the Program Manager position. Mr. Schell stated that he has attempted to contact approximately nine candidates. However, to date, these candidates have not responded. Mr. Schell stated that he is going to edit the position description and repost the position. Further discussion, resulted in some suggestions on additional sites to post the position.

7. Items for Discussion

Tom Schell reported that another meeting has been scheduled with businesses on Commercial avenue for May 11, 2022 at 6:00 p.m. at TNT restaurant. Representatives from SSA 5, Alderwoman Garza's office and CPD will be in attendance to answer question.

Angela Hurlock inquired if the event and security committees that were functioning prior to Dave's retirement are still functioning. Mr. Schell stated that they are still functioning. However, no monthly meetings have been held. Mr. Schell stated that he plans to convene meeting in the next couple of months.

Adjournment

There being no additional business, a motion to adjourn the meeting at 3:13 p.m. was made by, Bonnie Dinell-Diamond, seconded by Laura Shallow. Motion carried.

Next Scheduled Meeting – April 28, 2022 at 2:00 p.m.

