

SSA 5 Regular Commission Meeting Minutes

May 23, 2019

PRESENT

Bonnie Dinell-Diamond
Alex J. Alemis
Angela Hurlock
Dorothy Hudson
Albert Garcia

ABSENT

Laurentino Ramirez

SERVICE PROVIDER

Tom Schell
Dave Price
Diane Abbott

GUESTS

James R. Savio, CPA, MAS Partner, Government Services, Sikich
Danielle Richards, Alliance of the Southeast
Kenneth Litzsei, Litzsei Tech Services

Meeting was called to order at 2:07 p.m. Guests were welcomed and introduced.

1. Approval of Agenda

A motion to approve the agenda was made by Bonnie Dinell-Diamond, seconded by Albert Garcia. Motion carried.

Presentation

Mr. James R. Savio presented the 2018 Annual Financial Report. Mr. Savio stated that the audit had no material weaknesses and no significant deficiency. Mr. Savio said there were only two adjustments. After questions, Bonnie Dinell-Diamond motioned to accept the 2018 Annual Financial Report completed by the Sikich firm, Alex J. Alemis seconded. Motion carried.

2. Approval of the Minutes

The minutes for the April 25, 2019, meeting were reviewed. There being no corrections or additions to the minutes, a motion to approve the April 25, 2019, meeting minutes was made by Alex J. Alemis, seconded by Dorothy Hudson. Motion carried.

3. Financial Report

Financial Reports for the month ending April 30, 2019, were reviewed and discussed. Mr. Schell reviewed the revenues and expenses for the month of April. After further discussion regarding the Financial Reports, a motion to approve the April 30, 2019 Financial Reports was made by Dorothy Hudson, seconded by Alex J. Alemis. Motion carried.

4. Cash Flow / Receivables

Mr. Schell provided the commissioners with a copy of the April, 2019 bank reconciliation. After a discussion, a motion to accept the April bank reconciliation was made by Alex J. Alemis, seconded by Dorothy Hudson. Motion carried.

5. Items for Approval

Mr. Schell presented the April and May invoices for payment approval. After a brief discussion regarding the invoices, a motion to approve the April and May invoices was made by Bonnie Dinell-Diamond, seconded by Alex J. Alemis. Motion carried.

Two Security Rebate Applications for Capri Pizza and Dave Perez were reviewed by the commissioners. After discussion and clarification that the property owners want to put up a consistent fence with a gate, to secure their (5) adjacent lots. Bonnie Dinell-Diamond made a motion to approve \$2,250.00 for Capri's fence proposal, seconded by Alex J, Alemis. Motion carried. Dorothy Hudson made a motion to approve \$2,250.00 for Dave Perez's fence proposal, seconded by Alex J. Alemis. Motion carried.

In order to accommodate these requests, Albert Garcia motioned to move \$5,000.00 from budget item, 2.03 Façade Rebate to 5.02 Safety Improvement Rebates, Dorothy Hudson seconded. Motion carried.

Dave Price informed he has been unable to get clarification from Mr. Aaron Von regarding his façade rebate application. Per the Commissioners request, Dave Price asked Mr. Von to meet and walk through the proposal and the work required and has not heard back from Mr. Von. At this time, Dave Price is requesting to suspend approval until further review of Mr. Von's work plan. Bonnie Dinell-Diamond motioned to suspend approval of Mr. Von's façade rebate, seconded by Albert Garcia. Motion carried.

Dave Price presented another façade rebate but upon review it was determined to table the discussion and vote until a second estimate for the requested work has been submitted.

6. Program Manager Report

Dave Price presented the Security Data Review. After discussion, it was suggested that Dave Price pull the reports from last year to determine if there is a need to increase the security staff and or the length of day during the summer months.

Dave Price shared the progress from the event committee. The event committee proposed to hold recurring music events on the third Thursday of the month 6/20, 7/18, 8/15, 9/19. The proposal includes a block party style event to be held each third Thursday from 5:00 – 7:00 p.m. and have a musical performance along with food vendors. Dave Price would be able to publicize the events and give away the SSA 5 shopping bags. Albert Garcia motioned to approve \$5,000.00 for the (4) summer events, seconded by Bonnie Dinell-Diamond. Motion carried.

Dave price said the event committee is also interested in hosting a community garage sale. Location and details are still in the works. Dave will speak to Angela's cohort that has established a similar event and present a more complete proposal at the next meeting.

Dave Price said the event committee wants to help expand or enhance the Mexican Independence Day Parade and Halloween celebrations. Details will be presented at the next meeting.

Dave Price presented that the event committee wants to find a location to hold events throughout the winter months as well, possibly a weekly movie night.

Dave Price stated that he may have (2) SBIF applicants. He has spoken with a couple applicants and will follow up and help these applicants proceed with the application process.

Adjournment

There being no additional business, a motion to adjourn the meeting at 4:10 p.m. was made by Bonnie Dinell-Diamond, seconded by Albert Garcia. Motion carried.

Next Regular Scheduled Meeting – June 27, 2019 at 2:00 p.m.

