

SSA 5 Regular Commission Meeting Minutes

December 20, 2018

PRESENT

Bonnie Dinell-Dimond
Alex J. Alemis
Angela Hurlock (Arrived 3:00 p.m.)
Dorothy Hudson

ABSENT

Robert Loncar

SERVICE PROVIDER

Tom Schell
Dave Price
Diane Abbott

GUESTS

Albert Garcia
Laurentino Ramirez
Ishmael Cuevas 10th Ward Alderwoman's office

Meeting was called to order at 2:25 p.m.

1. Approval of Agenda

A motion to approve the agenda was made by Alex J. Alemis, seconded by Dorothy Hudson. Motion carried.

2. Approval of the Minutes

The minutes of the November 29, 2018, meeting were reviewed. There being no corrections or additions to the minutes, a motion to approve the November 29, 2018, meeting minutes was made by Dorothy Hudson, seconded by Alex J. Alemis. Motion carried.

3. Financial Report

Financial Reports for the month ending November 30, 2018, were reviewed and discussed. Mr. Schell reviewed the revenues and expenses for the month of November. After further discussion regarding the Financial Reports, a motion to accept the November Financial Reports was made by Dorothy Hudson, seconded by Alex J. Alemis. Motion carried.

4. Cash Flow / Receivables

Mr. Schell provided an explanation for holding the approval of the October, 2018 bank reconciliation at last month's meeting. After discussion, a motion to accept the October bank reconciliation was made by Alex J. Alemis, seconded by Dorothy Hudson. Motion carried.

Mr. Schell provided the commissioners with a copy of the November, 2018 bank reconciliation. After a discussion, a motion to accept the November bank reconciliation was made by Alex J. Alemis, seconded by Dorothy Hudson. Motion carried.

Mr. Schell reported that as of the date of the meeting, cash in the bank totaled \$377,239.84.

5. Items for Approval

Mr. Schell presented the November and December invoices for payment approval. After a brief discussion regarding the invoices, a motion to approve the November and December invoices was made by Alex J. Alemis, seconded by Dorothy Hudson. Motion carried.

Mr. Schell proposed the Audit Engagement Letter from Knutte & Associates. After a discussion, it was presented that Knutte could conduct the 2018 SSA 5 audit for the amount of \$6,500.00. A motion to accept Knutte & Associates for the 2018 audit of the SSA 5 was made by Dorothy Hudson, seconded by Alex J. Alemis. Motion carried.

Mr. Schell presented the 2018 Budget Reconciliation. After a comprehensive discussion regarding the changes, a motion to approve the budget reconciliation was made by Angela Hurlock, seconded by Dorothy Hudson. Motion carried.

6. Program Manager Report

Dave Price presented the TTI Bowling Chart and the target areas to improve with the goals to improve them.

Dave Price went over each area and the status of the goals. Dave Price discussed the need to meet and develop new goals for the new year. Angela Hurlock requested to open the goal setting meeting to all the residents and those that have businesses in the SSA 5. It was decided that Dave Price would forward the UIC report to the commissioners for review prior to the goal setting meeting scheduled for Thursday, January 17, 2019 at 2:00 p.m. at MB Financial.

Dave Price presented the security report from the month of November. Dave Price said according to the data gathered, the biggest reason for calls to the security firm were loitering problems and with McDonalds being the problem area.

Dave Price presented an update from the security committee meeting. The committee discussed establishing a security rebate program. Possible security rebate items include: cameras, windows, lighting, intercoms, gates/fencing, and graffiti removal. After discussion regarding the options and ideas, it was decided that Dave Price would gather more information on other SSA's using rebate programs as well as how to apply this program in the SSA 5.

Dave Price said he wants to hold an event/meeting to present the new 311 initiative to the SSA 5 community. Dave would like to engage the community residents and business owners and help them to know, understand, and use their resources.

Dave Price presented the Green Committee report. The committee has selected two locations for community gardens for next year. The most ideal locations were 3104 and 3108 E. 92nd Street. The committee also wants to get the cleaned up lots adopted and beautified.

Dave Price stated that Arnold Mireles LSC approved the People Plaza proposal to rent parking lot for six month June – November at \$1,000.00 per month. Dave Price said the lot needed some significant repairs and he was not certain this project would move forward in the way expected. Local business representatives have requested to use the parking lot for parking instead of the People Plaza.

7. Old / New Business

Mr. Schell distributed the 2019 SSA 5 meeting dates to the commissioners. Mr. Schell stated that he would present the 2019 calendar from the Department of Planning once he received it as well as the training dates for new commissioners.

Mr. Schell presented information regarding a graphic designer named Sandy Duran. The artist requested two (1) hour meetings to discuss ideas and concepts for the SSA 5 logo and branding. Mr. Schell will schedule the meetings and let the commissioners know the dates in the hopes of having the banners and designs by April 1, 2019.

Mr. Schell gave commissioners the Office of Inspector General, 3rd Quarter Report concerning the SSA 5. The report includes information regarding the previous service providers theft of city SSA funds (OIG Case #16-0334) and a synopsis of criminal case State of Illinois versus Alyssa Cornejo (18 CR 0291201) (#16-0334).

Adjournment

There being no additional business, a motion to adjourn the meeting at 4:25 p.m. was made by Angela Hurlock, seconded by Bonnie Dinell-Diamond. Motion carried.

Next Regular Scheduled Meeting – January 24, 2019 at 2:00 p.m.

